

Bellevue Ski School
2018 INSTRUCTIONS TO PURCHASE BIG-S PASS ONLINE

For registered Bellevue Ski School students only

1. Go to <https://securestore.summitatsnoqualmie.com/ecommerce/grplogin.aspx>
2. Group Name: **BELLEVUE**
Password (Case Sensitive): **2018SNOW**
3. Click on the appropriate pass product – the **L-T-D** pass is sufficient for all levels and all classes.
4. Click on “ADD TO CART”
5. Click on- ADD/CHANGE PASSHOLDER
6. PREVIOUS PASSHOLDERS - – Enter the passholder’s First and Last Name and click LOOK ME UP. On the next page, enter your BIRTH DATE (mm/dd/yyyy). Click VERIFY. Your information should appear. If you have a picture on file, it will show here as well. Please verify your contact information and make any changes necessary.

NEW PASSHOLDERS - Click on CREATE NEW GUEST/PASSHOLDER. Enter passholder information in all fields with an *. Click SAVE.
7. UPLOAD A PHOTO – A NEW photo is required even of previous passholders. We ask that photos are close-up, head shots with no hats, goggles or sunglasses. Please note that the Summit will reject any photo which does not meet these criteria. Photos under 40KB works best. Click on CONTINUE.
8. Please read the Liability Release completely and ACCEPT by checking the checkbox at the bottom. This will activate the continue button. Click CONTINUE.
9. To purchase more passes click on CONTINUE SHOPPING. IMPORTANT! Do NOT order RENTALS – BSS students do not have access to Summit rental shops! If you are finished ordering passes click on PROCEED TO CHECKOUT.
10. Enter purchaser information and credit card information. Click on FINALIZE SALE.
11. You will receive an email confirmation shortly. Your pass will be mailed. If it doesn’t arrive within about a week, email the Summit to check on its status – they may have silently rejected the uploaded photo. PLEASE ORDER SEASON PASS BY DECEMBER 15. Students need to have them IN HAND to board ski school buses!

Questions? Email the Summit at summitstore@summiti90.com